Welcome to EDSC 3050-Foundations of American Education. My name is Andrea Madsen and I will be your instructor for this course. I look forward to working with all of you and getting to know each of you as we embark on this online experience together.

I know that some of you have experience with taking online classes and some of you do not and I recognize that everyone is coming to this class from different backgrounds, educational experiences and perspectives. For these reasons I ask that you exercise patience with this process and with each other. I know that if we do this, we can have a good experience in this class and learn much throughout the semester.

Educational Background

This is my third year teaching at Utah Valley University. I have taught this class for three semesters along with other classes in the Department of Education. I also teach classes in the Department of Behavioral Sciences and online classes for BYU-Idaho. Before I taught at UVU, I lived in Colorado and taught at Arapahoe Community College in Littleton.

I have a BA in Communications From Brigham Young University and an MA degree in Education.

I have lived in Utah now almost four years. I have a husband named Nick, three children and a dog named Penny. I enjoy reading, gardening and distance running.

Contact Information Policies & Procedures

<table>
<thead>
<tr>
<th>Instructor:</th>
<th>Andrea Madsen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone:</td>
<td>801-953-6649</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:madsen3591@msn.com">madsen3591@msn.com</a></td>
</tr>
<tr>
<td>Office hours:</td>
<td>By appointment</td>
</tr>
</tbody>
</table>

You are welcome and encouraged to communicate with me throughout the course, but I would like you to consider using the "Ask 3, Then Me" approach that you may want to employ in your own classroom. In this approach you are to ask up to three of your team members for clarification on assignments or concepts before asking me. If you still need additional help then definitely ask me.
Regular communication will come from me in the form of announcements on the announcement board and through group emails. I suggest that you check the announcement board daily. You should also feel free to contact me through phone or email. My goal is to respond to student emails within 24 hours of receiving them. I check my email once a day around 1pm.

**Student Responsibilities**

You are expected to spend six hours per week on this course, two hours for in-class time and four hours for study/homework time (two hours spent studying for every one hour in class). You also agree to the Social Contract for Foundations of American Education, which includes being respectful, being a strong team member, being informed, being responsible, giving your best effort, and striving for improvement.

**Instructor Responsibilities**

Communication will come from the professor in the way of:

- Announcements on the announcement board (so check it daily)
- Email, phone
- The Canvas Inbox feature
- Assignment feedback and comments (visible by the student only)
- Personal experiences or additional insights to either your team or class discussion board

I also commit to be respectful, responsive, and responsible. I will respond to your communication within 24 hours on school days and provide timely feedback on your work.